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BULLETIN NO. 2020-03

TO: Whom it may concern

FROM: Jim L. Ridling
Commissioner of Insurance 

DATE: March 25, 2020

RE: Producer, Adjuster, and Title Insurance Agent Licensing
Issues in light of the COVID-19 Emergency

EFFECTIVE: Immediately

Due to the current COVID-19 emergency status, the Alabama Department of Insurance ("ALDOI") hereby issues the following information and directives regarding issues in the Producer Licensing Division:

Initial License Applications: Please expect initial applications for resident license to take approximately three weeks for review.

Prelicensing Certificate of Completion; Expiration Date Extended: The Certificate of Completion for any prelicensing course which expires in March or April of 2020 is hereby extended 60 days past the stated expiration date on the certificate. Please note: limitations on repeat examinations are still in effect.

Prelicensing Certificate of Completion; Notary Requirement Waived: A Prelicensing Provider whose primary contact is working from home may forego the requirement for their signature to be notarized on a Certificate of Completion issued through the end of April, 2020.

Continuing Education Requirements; Classroom changed to Webinar: For courses approved as "Classroom," CE Providers will be able to offer those approved courses as live webinars. To do so, the CE provider must first send a list of the courses they will offer as webinars, along with their webinar security information, to the Licensing Division:

Continuing Education Requirements; Self-study Exam: For Self-Study CE courses, the Department will waive the examination proctoring requirement through the end of April, 2020

Contact PLD: To contact the Producer Licensing Division, it is recommended those with internet access use the Chat line at www.aldoi.gov on Mondays through Fridays, from 8:00 AM until 5:00 PM; or email anytime to producerlicensing@insurance.alabama.gov. Telephone calls will only be accepted between the hours of 8:00 AM and 12:00 Noon at (334)-241-4126.

JLR/JWG/RN/ct