BULLETIN NO. 2021-02

TO: Whom it may concern

FROM: Jima L. Ridling
Commissioner of Insurance

DATE: April 1, 2021

RE: Producer, Adjuster, and Title Insurance Agent Licensing
Issues in light of the COVID-19 Emergency

EFFECTIVE: March 25, 2020

Due to the current COVID-19 emergency status, the Alabama Department of Insurance (“ALDOI”) hereby issues the following information and directives regarding issues in the Producer Licensing Division:

Initial License Applications: Please expect initial applications for resident license to take approximately two weeks for review.

Prelicensing Certificate of Completion; Expiration Date Extended: The Certificate of Completion for any prelicensing course is hereby extended past the stated expiration date on the certificate as follows:
- Stated Expiration date in March of 2020 extended 120 days
- Stated Expiration date in April or May of 2020 extended 90 days
- Stated Expiration date in June of 2020 extended 60 days
- Stated Expiration date in July of 2020 extended 30 days

Please note: limitations on repeat examinations are still in effect.

Prelicensing Certificate of Completion; Notary Requirement Waived: A Prelicensing Provider whose primary contact is working from home may forego the requirement for their signature to be notarized on a Certificate of Completion issued through May 31, 2021.

Continuing Education Requirements; Classroom changed to Webinar: For courses approved as “Classroom,” CE Providers will be able to offer those approved courses as live webinars. To do so, the CE provider must first send a list of the courses they will offer as webinars, along with their webinar security information, to the Licensing Division.

Continuing Education Requirements; Self-study Exam: For Self-Study CE courses, the Department will waive the examination proctoring requirement through May 31, 2021.

Contact PLD: To contact the Producer Licensing Division, it is recommended those with internet access use the Chat line at www.aldoi.gov on Mondays through Fridays, from 8:00 AM until 5:00 PM, or email anytime to producerlicensing@insurance.alabama.gov.


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Alabama Department of Insurance
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